CWM ENVIRONMENTAL
Chain of Custody Record
Lab # 03-457

101 Parkview Drive Ext., Kittanning, PA 16201
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www.CWMENVIRONMENTAL.com

CLIENT NAME: _____ PWSID# _____
ADDRESS: _____ NPDES# _____
_____ LIMS# _____
CONTACT NAME: _____
PHONE: _____

SAMPLED BY:	DATE
	TIME
RELINQUISHED BY:	DATE
RECEIVED BY:	TIME
RELINQUISHED BY:	DATE
RECEIVED BY:	TIME

CWM #	SAMPLE SITE	MONITORING POINT	DATE SAMPLED	TIME SAMPLED	TEST(S) REQUESTED	SEE CODES BELOW MATRIX	SAMPLE TYPE	PRESERVATION/FIELD DATA

RECEIPT CONDITION/SHIPPING CONTAINER:
SAMPLE DELIVERY..... ☐HAND ☐SHIPPED

PAPERWORK COMPLETE:
INFO COMPLETE..... ☐YES ☐NO
WITH SAMPLER'S FULL SIGNATURE
Note: Address "on File" is okay

SAMPLE INFO COMPLETE:
SOURCE / LOCATION ..... ☐YES ☐NO
COLLECTION DATE/TIME..... ☐YES ☐NO
REQUESTED ANALYSIS..... ☐YES ☐NO

SAMPLE INSPECTION/SAMPLE BOTTLES:
UNIQUE ID ASSIGNED..... ☐YES ☐NO
CWM # added to COC & affixed to bottle w/durable labels & indelible ink
CUSTODY SEALS PRESENT ..... ☐YES ☐NO
(SAMPLE BOTTLES) ..... ☐INTACT ☐BROKEN
FREE OF APPARENT SIGNS OF DAMAGE OR CONTAMINATION ..... ☐YES ☐NO
COC INFO MATCHES SAMPLE BOTTLE INFO..... ☐YES ☐NO
APPROPRIATE CONTAINERS WITH ADEQUATE SAMPLE VOLUME..... ☐YES ☐NO
RECEIVED WITHIN HOLD TIMES..... ☐YES ☐NO
PRESERVATIVES ADDED FOR APPROPRIATE SAMPLES ..... ☐YES ☐NO
(PRESERVATIVES) ..... ☐IN FIELD ☐IN LAB
COOLING REQUIREMENT MET..... ☐YES ☐NO
____ ˚C Measured / On Ice, Chilling Begun

NOTES:
ANY SPECIAL REMARKS..... ☐YES ☐NO
CONCERNING SAMPLES
ALL ACCEPTABLE? ..... ☐YES ☐NO
If discrepancy, NCR issued?..... ☐YES ☐NO

MATRIX KEY
DW ..... Drinking Water
F..... Fuel
NPW.....Non-Potable Water
S.....Raw or dewatered sludge, soil, etc.

SAMPLE TYPE KEY
G .....Grab
C .....Composite
G/C..... Grab/Composite

** Shaded areas for CWM Lab use only **